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| Present: | **Voting Board Members:**  Craig Volwiler- Finance Sector  Mike Rizzitiello, City of College Place, Chair  Jay Potts, City of Prescott  Elizabeth Chamberlain, City of Walla Walla  Randy Hinchliffe, City of Waitsburg  TJ Espinoza, Realtor  Paul Mitchell, Faith-Based  Cate Daniels, Service Provider  Greg Tompkins, BOCC | VETERANS, VACANT  Renee Rooker, WWHA  Timothy, Barrett, Transportation  Norrie Gregoire, Corrections/Safety  Kimberly Powell, Legal  Anne-Marie Zell-Schwerin, DV shelter  Tim Meliah, Youth Services  EDUCATION, VACANT  HOSPITAL, VACANT |
| **Non-Voting Participants:** Lydia Caudill, Rachel Elfenbein, Catherine Venenga, Emily Brown, Elizabeth Guerra  DCH Staff: Sam Jackle | | |

**Quorum Present –** Yes

**Welcome and Introductions**

**Approval of December 02, 2021 Minutes:** Craig motioned to approve, Renee seconded. No discussion, all in favor.

**COH Bylaws:** Discussion around challenges with attendance and establishing a quorum. Language around proxy voting was determined to be included in Bylaws. Craig moved to accept the second paragraph suggested in proxy section with clarification that email is included; Elizabeth seconded. All were in favor. Renee motioned to approve addition of the CoC definition, Renee seconded. All were in favor. Revised Bylaws adopted on February 24, 2022, with revisions.

**Regional Housing Action Plan/Implementation Funding (Elizabeth Chamberlain)**: Committee to present at March 21st City Council work session regarding mobile park zoning recommendations. Council received comments from Rancho Villa residents. Multi-family property tax exemption will be next focus; currently only applies in downtown area; will look at whether this should be expanded, as well as review criteria. Commerce embarking on study of multi-family property tax exemption; awaiting this information. Updates to county-wide planning – land capacity, allocating populations, land analysis, etc. RFP was planned for consultant effort. Will provide an update at March COH.

**Community Land Trust Update (Rachel Elfenbein)**: Articles of incorporation have been submitted, awaiting approval. Still looking for larger grant funding to support staff capacity.

**ERAP 2.0 (Cate Daniels & Liz Guerra)**: Anticipate spending out funding by June 2023 (end of performance period). Increasing number of families that are accessing multiple times (including some accessing 4-6 times). Program staff are having more discussions with families around whether they are having conversations with landlords. Late fees allowed starting January 2022. Have had some challenges. Have seen county-wide usage of the program.

**COH Workgroup: 5-Year Plan & HB 1406 (Sam Jackle)**: Discussion around updating the 5-year plan and specifically around the action items. Request for COH members to review the full update prior to March COH to take action.

**Other Business**: Point-in-Time Count tonight, 2/24. Surveying will occur throughout community tomorrow, 2/25. Past results can be found here: <https://deptofcommerce.app.box.com/s/ek9pu2w07oz8d77gq6c1rlpxuwcw0515>

**Adjournment:** 2:47 p.m.